



208 – 100 Rainbow Road, Chestermere, AB T1X 0V2
Phone: 403-277-0425 / Fax: 403-277-7101

Privacy Policy & Access to Information

Kin-Dir Education Foundation is committed to protecting the privacy and personal information of the children, families, employees, and community members we serve. Personal information is collected, used, and disclosed in compliance with the *Alberta Personal Information Protection Act* (PIPA) and applicable educational standards.

1. Collection and Use of Personal Information

We collect personal information solely for the purpose of providing Early Childhood Services (ECS), specialized programming, family supports, and administrative operations funded through provincial grant programs. Personal information is collected directly from parents/guardians or authorized sources and is used strictly to deliver, evaluate, and manage educational and developmental services.

2. Protection of Information

Kin-Dir Education Foundation maintains administrative, technical, and physical safeguards to protect personal information against unauthorized access, disclosure, modification, or destruction. Access to personal information is restricted to authorized personnel who require it to perform their duties.

3. Accessing Your Information & Right to Request Correction

Under PIPA, individuals (or authorized parents/guardians) have the right to request access to their personal information or the personal information of their children in our custody or control. You may also request corrections to your personal information if you believe there is an error or omission.

4. Privacy Inquiries & Contact Person

If you have questions regarding our privacy practices, wish to make a formal access or correction request under PIPA, or have concerns regarding the management of your personal information, please contact our Privacy Officer:

Privacy Officer / Administration

ADAPT/Kin-Dir Education Foundation

Email: info@adaptedu.ca

Phone: 403-277-0425

Mailing Address: 208-100 Rainbow Rd Chestermere, AB T1X 0V2